

The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, January 28, 2019 in the Fulton Elementary School cafeteria, 51 East Fulton Street, Ephrata, PA, as advertised on July 9, 2018 in *LNP News*.

**Board Members Present:** **President**, Tim Stayer; **Vice-President**, Chris Weber; **Members:** Judy Beiler, Philip Eby, Ted Kachel, Glenn Martin, Tim Stauffer, David Wissler; **Treasurer (non-voting)**, Kristee Reichard; and **Secretary (non-voting)**, Stephanie Gingrich

**Board Members Absent:** Richard Gehman

**School District Representatives Present:** Chandler Eby, Dr. Jacy Clugston Hess, Meghan Hooper, Richard Hornberger, Laura Mandell, Sarah McBee, Josh McCracken, Ben Rossman, and Dr. Brian Troop

**Visitors Present:** Derek Baker, Jen Bawell, Jobany Bedoya, Brian Bender, Ashley and Mike Candelaria, Lauren Fasnacht, Brian Frey, Erica and Rich Hollenbaugh, Mindy Hoover, Sally Kieffer, Jeff and Melissa Kramer, Brandy Leininger, Brad and Laura Lutz, Joyce and Michael Miller, Mikayla Miller, Laura Mitchley, Ezra and Michelle Nolt, Yelena Rummyantsev, Kollene and Dan Saenz, Natalie Sensenig, Becka and Bill Thomas, Ray Truex, and Amy Ward

**Media:** Marylouise Sholly, *Ephrata Review*; Ad Crable, LNP News

#### **CALL TO ORDER BY BOARD PRESIDENT**

President Stayer called the meeting to order at 7:00 PM.

#### **MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT**

President Stayer asked for a moment of silence in memory of a current student and recent graduate, who both died within the past week, followed by the recitation of the Pledge of Allegiance and the Mission Statement.

#### **EXECUTIVE SESSION**

President Stayer announced the Board met in an Executive Session on January 7, 2019 for a personnel matter.

#### **WELCOME AND COMMENTS/QUESTIONS FROM VISITORS**

President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

#### **CELEBRATING PUBLIC EDUCATION**

Fulton Elementary School 2<sup>nd</sup> Grade students and their teachers provided a presentation about their Community Cornerstone projects, as part of a cross-curricular unit of study where students learn about careers; life in rural, suburban, and urban settings; and the Ephrata community.

### **SECTION 2 – GENERAL BOARD ACTION ITEMS**

#### **Motion**

It was moved by Mr. Weber, seconded by Mr. Stauffer, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

#### **I. SECRETARY REPORT – STEPHANIE A. GINGRICH**

##### **A. Meeting Minutes**

Minutes of the December 17, 2018 Regular Board Meeting and the January 7, 2019 Committee Meetings

II. **BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER**

***Budget & Finance***

**A. Treasurer’s Report for December 1, 2018 through December 31, 2018 (Attachment #1)**

**B. Approve List of Bills (Attachment #2)**

Payment of the following List of Bills for individual accounts for January 28, 2019

|                        |                        |
|------------------------|------------------------|
| General Fund           | \$ 657,553.72          |
| AP Direct Deposit      | \$ 1,189,317.42        |
| General Fund ACH Items | \$ 7,309,405.50        |
| Capital Reserve        | \$ 13,348.49           |
| Food Service           | \$ 64,573.60           |
| Student Activities     | \$ 108,257.26          |
| <b>Total</b>           | <b>\$ 9,342,455.99</b> |

**C. Real Estate Tax Exonerations (Attachment #3)**

Ephrata Township 2018-2019 \$1,453.46

**D. General Fund Budget Transfer for 2018-2019**

| TRANSFER FROM |                              |                     | TRANSFER TO |                     |                     |
|---------------|------------------------------|---------------------|-------------|---------------------|---------------------|
| Account       | Description                  | Amount              | Account     | Description         | Amount              |
| 1200-761      | Special Ed Replacement Equip | \$ 4,950.00         | 120610S     | Special Ed Supplies | \$ 4,950.00         |
| 110751I       | Non-Cap Replacement          | \$ 1,500.00         | 110610I     | General Supply      | \$ 1,500.00         |
| 110761I       | Non-Cap New Equipment        | \$ 2,000.00         | 110610I     | General Supply      | \$ 2,000.00         |
| 110610I       | General Supply               | \$ 600.00           | 212330I     | Guidance Prof       | \$ 600.00           |
| 1176121M      | Music Equipment              | \$ 4,000.00         | 1161121M    | Music Supplies      | \$ 4,000.00         |
|               | <b>TOTAL</b>                 | <b>\$ 13,050.00</b> |             | <b>TOTAL</b>        | <b>\$ 13,050.00</b> |

**E. Lancaster Co. Career & Technology Center 2019-2020 Proposed General Fund Budget (Attachment #4)**

Proposed 2019-2020 Lancaster County Career and Technology Center Budget for \$20,989,595.00

**F. Learning City Agreement (Attachment #5)**

Twelve-month subscription with Learning City. This program is for writing and grammar resources for grades K-4 at a cost of \$18,573.

**G. Wellspan Sports Medicine Agreement (Attachment #6)**

Agreement with Wellspan Sports Medicine for 2018-2019. Athletic trainers will provide athletic training services to students participating in athletic programs. The cost for the services is \$30 per hour.

**H. Transportation Contract Additions**

Substitute driver for Groff for the 2018-2019 school year

- Christina Lawson

**I. Corrective Action Plan – State Audit (Attachment #7)**

State Audit Corrective Action Plan for audited years 2013-2014 through 2016-2017

**Property**

**A. Change Order – High School Media Center Project (Attachment #8)**

**Electrical Construction**

| Change Order # | Contractor      | Location        | Description                           | Amount     |      |
|----------------|-----------------|-----------------|---------------------------------------|------------|------|
| 4              | McCarty and Son | HS Media Center | New circuits and identifying circuits | \$1,947.37 | Inc. |
| Total          |                 |                 |                                       | \$1,947.37 | Inc. |

**III. PERSONNEL COMMITTEE – JUDY BEILER**

**A. Resignations**

- Christina Earl, High School General Cafeteria, effective January 18, 2019
- Tina Reimel, Highland General Cafeteria, effective February 1, 2019

**B. Transfers**

- Jillian Lockard, Part-time Highland Playground Aide and Part-time Highland Title I Aide to Part-time Highland Title I Aide, effective January 29, 2019 through the conclusion of the 2018-19 school year, replacing Lisa Drury who resigned
- Jenny Sushinski, Part-time High School Personal Care Assistant to Part-time Middle School Inclusion Aide, effective December 17, 2018 through the conclusion of the 2018-19 school year, replacing Amanda Shaffer who resigned

**C. Leaves**

- Julie Bachman, Highland Grade 1, intermittent leave, effective January 9, 2019 through January 8, 2020
- Miranda Borman, Clay Administrative Assistant to the Principal, effective December 20, 2018 through January 16, 2019
- Judith Cetkowski, Intermediate School Administrative Assistant to the Principals, intermittent leave, effective January 16, 2019 through January 15, 2020
- Chad Droege, High School Math, requests to extend his leave through the conclusion of the 2018-19 school year
- Ruth Fackler, Intermediate School Personal Care Assistant, effective December 12, 2018 through approximately January 30, 2019
- Jaime Ringler, Middle School Math, requests to extend her leave through approximately March 22, 2019
- Brenda Sipel, High School Attendance Secretary, effective December 11, 2018 through January 2, 2019
- Brenda Sipel, High School Attendance Secretary, intermittent leave, effective approximately February 5, 2019 through approximately February 4, 2020
- Linda Umble, Middle School Intervention Specialist, intermittent leave, effective January 1, 2019 through December 31, 2019

**D. Appointments**

**Professional**

- Laura Mitchley, Professional Employee District-wide Instructional Coach @ Level M/Step 10, effective TBD, replacing Benjamin Rossman who transferred to another position
- Stephen Roth, LTS High School Health & Physical Education @ Level B/Step 1, extend through the conclusion of the 2018-19 school year, replacing Brenna Colosi while she is on leave

**Support**

- Krista Beamer, Part-time Highland Playground Aide, effective January 29, 2019 through the conclusion of the 2018-19 school year, replacing Jillian Lockard who transferred to another position

- Krista Beamer, Part-time Highland Title I Aide, effective January 29, 2019 through the conclusion of the 2018-19 school year, replacing Jillian Lockard who transferred to another position
- Sharon Goodman, Part-time Fulton Title I Aide, effective January 29, 2019 through the conclusion of the 2018-19 school year, filling a new position that was created in November 2018
- Kay Keens, Part-time High School General Cafeteria, effective January 29, 2019, replacing Sharon Elligson who resigned

**Extracurricular**

- Marc Andes, Baseball Assistant Coach, effective January 29, 2019 through the conclusion of the 2018-19 school year, replacing John Wright who resigned
- Kyle Gesswein, Football Assistant Coach, effective July 1, 2019 through the conclusion of the 2019-20 school year, replacing Joshua Clair who resigned
- Wayne Hooper, Track & Field Head Coach, effective January 29, 2019 through the conclusion of the 2018-19 school year, replacing John Keller who resigned
- Carolyn Smith, High School Spring Musical, effective January 29, 2019 through the conclusion of the 2018-19 school year
- Loren Souder, Golf Head Coach, effective July 1, 2019 through the conclusion of the 2019-20 school year, replacing Ed Gambler who resigned
- Whitney Yeo, High School Spring Musical, effective January 29, 2019 through the conclusion of the 2018-19 school year

**E. Professional Contract**

- Samantha Ulrich

**F. Mentor for the 2018-19 School Year**

- Michelle Perry for Laura Mitchley – Orientation (Pro-rated)

**G. Volunteer Coaches for the 2018-19 School Year**

- Brett Travis Albanesius – Football
- Mary Beth Cardin – Softball
- Nathan Cummings - Baseball
- Jason Vollertsen - Football

**IV. POLICY & CURRICULUM COMMITTEE – TED KACHEL**

***Policy***

**A. Policies for Second Reading (Attachment #9)**

- Policy 806, Child Abuse

**B. Policies for First Reading (Attachment #10)**

- Policy 006, Meetings

***Curriculum***

No Action Items

**V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER**

No Action Items

## SECTION 3 – INFORMATION ITEMS

### I. PERSONNEL

#### A. Vacancies

##### Professional

District-wide Speech & Language Pathologist  
High School Science (effective February 14, 2019)

##### Support

Part-time High School General Cafeteria  
Part-time Highland General Cafeteria  
Part-time Personal Care Assistant (2)

##### Extracurricular

Field Hockey Assistant Coach (2)  
Softball Assistant Coach (2)

## SECTION 4 – REPORTS

### I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby

A report was provided about various activities being held in buildings throughout the District.

### II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler

- The CTC Board sat in on an interactive media class and got to see how much coding is being used.
- The Taste of Success fundraiser will be held on March 22.
- The Fly on the Run fundraiser will be held on May 15-16.

### III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer

- In recognition of Board Appreciation Month, a book was donated to the IU library in honor of the IU Board.
- The Board heard a presentation about the refugee center.

### IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin

- The Pennsylvania Department of Education is discussing Act 158, which would change graduation requirements.
- Discussions about Act 49 regarding certifications of professional staff are expected to happen in March and April.
- A PSBA Regional meeting will be held on February 20 in Mechanicsburg.

### V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Philip Eby

The Gala on February 23 is almost sold out.

### VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop

- Thanks were expressed for the Board's dedication.
- Laura Mitchley was introduced as the new District-wide Instructional Coach.
- Twenty-one Ephrata High School students were named Attollo Recruit graduates.
- Twenty-one Ephrata Middle School students were selected to participate in the 2019 Lancaster Lebanon Music Educators Association County Band and Orchestra.
- The owners of the Smithton Inn made a donation of \$1,000 to the Food Service Department for accounts with negative balances.
- The District hosted the quarterly meeting of the Lancaster Chamber Cocalico/Ephrata Consortium in the High School Media Center.

- Two teams of elementary students will represent the District in the annual IU13 STEM Bowl, which will be held later this winter.
- Students in the Intermediate School STEAM Club had their projects judged on Thursday, January 17.
- Dr. Troop was elected to the board of the Ephrata Development Organization – also known as Mainspring of Ephrata.
- There will be a presentation about the BrightBytes survey data after the meeting tonight.

**VII. GOOD NEWS REPORTS**

- Thanks were expressed to the Administration for communication regarding the recent deaths.
- Olivia Schmid and Angel Wratto have been selected for County Chorus.
- Akron recently held a Snuggle Up and Read event.

**SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT**

**I. COMMENTS/QUESTIONS FROM VISITORS**

President Stayer opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.

- None

**II. OLD BUSINESS**

- None

**III. NEW BUSINESS**

- None

**IV. ADJOURNMENT**

The meeting adjourned at 7:54 PM.

Respectfully Submitted,

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Stephanie A. Gingrich, Secretary  
Ephrata Area Board of School Directors