

DATE: December 3, 2018
COMMITTEE: Personnel Committee
CHAIRMAN: Judy Beiler
ASSIGNED MEMBERS: Ted Kachel, David Wissler

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Tim Stayer, Chris Weber

ABSENT: Philip Eby, David Wissler

DISTRICT STAFF IN ATTENDANCE: Dr. Brian Troop, Dr. Jacy Clugston Hess, Kristee Reichard, Sarah McBee

GUESTS IN ATTENDANCE: None

ACTION ITEMS

I. Resignations

- Emily Ditzler, Field Hockey Assistant Coach, effective November 16, 2018
- Sharon Elligson, Part-time High School General Cafeteria, effective November 30, 2018
- Edward Gambler, Golf Head Coach, effective November 16, 2018
- Amber Shirk, Field Hockey Assistant Coach, effective November 16, 2018

II. Termination

- Jessica Flory, Part-time HS@Washington Inclusion Aide, effective November 20, 2018

III. Leaves

- Joshua Clair, High School Health & Physical Education, effective approximately January 2, 2019 through approximately January 7, 2019
- Chad Droege, High School Math, effective November 27, 2018 through approximately January 18, 2019
- Michael Muhr, High School Guidance, effective November 27, 2018 through approximately March 29, 2019
- Helen Roda, Highland Grade 2, requests to extend her leave through the conclusion of the 2018-19 school year

IV. Restructure of Positions

- **Coordinator of Virtual Education to Coordinator of Instructional Programs**
This position will be responsible for supporting the growth of students, teachers, and staff in multiple educational environments including physical, virtual, and blended.
- **Systems Specialist to Coordinator of Systems Operations**
This position will be responsible for the oversight of all network, servers, storage, and cyber security.

V. Transfers

- Daniel Mahlandt, Coordinator of Virtual Education to Coordinator of Instructional Programs, effective January 2, 2019, filling the restructured position
- Daniel Strepko, Systems Specialist to Coordinator of Systems Operations, effective January 2, 2019, filling the restructured position

VI. Appointments**Professional**

- Kelsey Barr, LTS High School Science @ Level B/Step 1 (Pro-rated), effective January 21, 2019 through the conclusion of the 2018-19 school year, replacing Joshua Shortuse while he is on leave
- Lauren Eyler, LTS Highland Grade 2 @ Level B/Step 1 (Pro-rated), extend through the conclusion of the 2018-19 school year, replacing Helen Roda while she is on leave

VII. Mentors for the 2018-19 School Year

- Emily Detweiler for Lauren Eyler – Full (Pro-rated – extend through the conclusion of the 2018-19 school year)
- Sarah Stauffer for Kelsey Barr – Full (Pro-rated – second semester of the 2018-19 school year)

VIII. Grade Level Leader for 2018-19 School Year

- Susan Wenrich – Grade 2 (Pro-rated)

DISCUSSION / INFORMATIONAL ITEMS**I. Vacancies****Professional**

- District-wide Instructional Coach
- District-wide Speech & Language Pathologist
- High School Math (2nd Semester)
- High School Science (effective February 14, 2019)

Support

- Akron/Clay Custodian
- Part-time Akron Title I Aide
- Part-time Clay Health Room Nurse
- Part-time Fulton Title I Aide
- Part-time High School General Cafeteria
- Part-time Highland Title I Aide
- Part-time Inclusion Aide (2)
- Part-time Personal Care Assistant

Extracurricular

- Baseball Assistant Coach
- Field Hockey Assistant Coach (2)
- Golf Head Coach
- Softball Assistant Coach (2)
- Track & Field Head Coach