

The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, November 19, 2018 in the Ephrata Middle School cafeteria, 957 Hammon Avenue, Ephrata, PA, as advertised on July 9, 2018 in *LNP News*.

Board Members Present: **Vice-President**, Chris Weber; **Members:** Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, David Wissler; **Secretary (non-voting)**; Stephanie Gingrich

Board Members Absent: **President**, Timothy Stayer; **Treasurer (non-voting)**, Kristee Reichard

School District Representatives Present: Chandler Eby, Cathy Ericson, Richard Hornberger, Peter Kishpaugh, Sarah McBee, Jon Miller, Dr. Brian Troop

Visitors Present: Andrea and Mary Campbell, Mike Hershberger, Sally Kieffer, Jason Wilson

Media: Marylouise Sholly, *Ephrata Review*

CALL TO ORDER BY BOARD VICE PRESIDENT

Vice President Weber called the meeting to order at 7:00 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT

Vice President Weber asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

EXECUTIVE SESSION

Vice President Weber announced the Board met in Executive Sessions immediately before tonight's meeting for a personnel matter.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS

Vice President Weber welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

SCHOOL BOARD RESOLUTIONS

Resolutions were presented to Mary Campbell, Alyssa Fedorshak, and Andrew Foster, who qualified to compete in the State Cross Country Meet.

CELEBRATING PUBLIC EDUCATION

Ephrata Middle School students and Mrs. Cathy Erikson provided a presentation about FanSchool. Additional students and Mr. Jon Miller provided a presentation about Construction Wars.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion

It was moved by Mr. Stauffer, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 8 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH

A. Meeting Minutes

Minutes of the October 15, 2018 Regular Board Meeting and the November 5, 2018 Committee Meetings

- B. **School Board Resolutions (Attachment #1)**
Mary Campbell, Alyssa Fedorshak, and Andrew Foster for qualifying for the State Cross Country Meet

II. **BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER**

Budget & Finance

- A. **Treasurer’s Report for October 1, 2018 through October 31, 2018 (Attachment #2)**

- B. **List of Bills for individual accounts for November 19, 2018 (Attachment #3)**

General Fund	\$ 745,474.98
AP Direct Deposit	\$ 824,670.99
General Fund ACH Items	\$ 2,939,370.24
Capital Reserve	\$ 186,905.57
Food Service	\$ 83,327.06
Student Activities	\$ 39,368.63
Total	\$ 4,819,117.47

- C. **Real Estate Tax Exoneration (Attachment #4)**
Ephrata Borough 2018-2019 \$2,803.19

- C. **General Fund Budget Transfers for 2018-2019**

TRANSFER FROM			TRANSFER TO		
Account	Description	Amount	Account	Description	Amount
225610H	Supplies	\$ 1,485.15	225618H	Administrative Licensing	\$ 1,485.15
	TOTAL	\$ 1,485.15		TOTAL	\$ 1,485.15

- D. **Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Agreement (Attachment #5)**
Sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B, Use of Funds Agreement. The funds will be used to support appropriate services to school age eligible students. The amount of the Pass-through Funds for 2018-2019 is \$895,880.

- E. **Student Activity Club (Attachment #6)**
Establishment of the following Student Activity Club “*The Uno Club*”- Play the game of Uno and bring people closer together. No account is needed.

- F. **Community Action Partnership Subrecipient Agreement (Attachment #7)**
Subrecipient Agreement with Community Action Partnership (CAP) of Lancaster County, Inc. This is part of the United Way agreement for P-3 Partnership Pathways the Board had approved in August 2018. Since CAP is the lead agency for the grant, they requested this agreement since the money will be funneled to the District through United Way and CAP. The funded amount for EASD is \$30,250.

- G. **Presence Learning Agreement (Attachment #8)**
Contract for Online Speech Language Therapy with Presence Learning. The term of the contract is December 1, 2018-June 30, 2019 at a minimum monthly cost of \$4,244.24 for December and \$6,366.36 for the remaining months.

- H. **Transportation Contract Additions**
Bus/Van Drivers and Aides for the 2018-19 School Year
- a. **Groff Transportation**
 - Brian Gallagher- Substitute Driver
 - b. **Boyo Transportation**
 - Renee Cammauf – Substitute Driver and aide
 - Jessica Zimmerman – Aide

- I. **Retreat at Lancaster County – Referral Agreement (Attachment #9)**
Referral Agreement with Retreat of Lancaster County. This agreement will allow both parties to refer appropriate patients in accordance with program policy and procedures.
- J. **Special Olympics Pennsylvania – MOU (Attachment #10)**
Interscholastic Unified Sports Memorandum of Understanding with the Special Olympics Pennsylvania. The track and Field team must have a minimum of 12 and a maximum of 30 participants. The co-ed team consists of high school students who are Special Olympics eligible. The District will be reimbursed \$1,500 for coach, uniforms and equipment. The District is responsible to pay for transportation, less than \$1,000 and officials for one meet approximately \$80.
- K. **IUP Field Experience Agreement (Attachment #11)**
Agreement with IUP for an eligible student from IUP to student teach in the Ephrata Area School District.
- L. **Mosteller & Associates Proposal (Attachment #12)**
Proposal with Mosteller & Associates for a Support Staff Compensation Study. Proposal was discussed on the November Public Affairs and Planning Committee Agenda.

Property

A. Change Orders for the High School Media Center Project (Attachment #13)

a. General Contractor

Change Order Number	Contractor	Location	Description	Amount	
8	East Coast	HS Media Center	Add column and finish with ceramic tile; add finishes for stair	\$5,755.30	Inc.
			Total	\$5,755.30	Inc.

b. Electrical Contractor

Change Order Number	Contractor	Location	Description	Amount	
2	McCarty and Son	HS Media Center	Relocate and reconfigure electrical fixtures	\$1,388.31	Inc.
3	McCarty and Son	HS Media Center	Lightolier	\$368.14	Inc.
			Total	\$1,756.45	Inc.

III. PERSONNEL COMMITTEE – JUDY BEILER

A. Resignations

- Tanya Carter, Part-time High School Personal Care Assistant, effective October 19, 2018
- Susan Dsouza, Part-time Clay Health Room Nurse, effective November 30, 2018
- Laura Gible, Part-time Akron Title I Aide, effective November 28, 2018
- John Keller, Track & Field Head Coach, effective November 12, 2018
- Amy Lundvall, Part-time Middle School General Cafeteria, effective November 20, 2018
- Amanda Shaffer, Part-time Middle School Inclusion Aide, effective November 9, 2018
- John Wright, Baseball Assistant Coach, effective October 25, 2018

B. Leaves

- Janice Burkholder, Highland Custodian, effective October 3, 2018 through approximately March 1, 2019
- Brenna Colosi, High School Physical Education, requests to extend her leave through the

- conclusion of the 2018-19 school year
- Daniel Delaney, Middle School Health & Physical Education, effective approximately January 3, 2019 through approximately January 18, 2019
- Russell Garman, Middle School Assistant Principal, intermittent leave, effective November 15, 2018 through November 14, 2019
- Stacy Longstaff, Highland Kindergarten, intermittent leave, effective September 24, 2018 through approximately June 3, 2019
- Rachel Martin, Akron Intervention Specialist, intermittent leave, effective October 23, 2018 through approximately May 31, 2019
- Jaime Ringler, Middle School Math, effective October 9, 2018 through approximately November 30, 2018
- Helen Roda, Highland Grade 2, requests to extend her leave through January 21, 2019
- Jennifer Sushinski, High School Personal Care Assistant, effective approximately November 13, 2018 through approximately December 14, 2018

C. Elimination of Position

- Highland Personal Care Assistant Emotional Support for Cocalico student, effective October 19, 2018

D. Creation of Position

- **Part-time Title I Aide – Fulton**
This position will support the increased level of student need

E. Transfers

- Benjamin Rossman, District-wide Instructional Coach to High School Student Technician Coordinator, effective January 2, 2019, filling a newly created position
- Amanda Zwally, Part-time Highland Personal Care Assistant to Part-time High School Personal Care Assistant Emotional Support, effective November 6, 2018 through the conclusion of the 2018-19 school year, replacing Tanya Carter who resigned

**F. Appointments
Professional**

- Lauren Eyler, LTS Highland Grade 2 @ Level B/Step 1 (Pro-rated), extend to January 21, 2019, replacing Helen Roda while she is on leave
- Hannah Krayer, LTS Fulton Kindergarten @ Level B/Step 1 (Pro-rated), extend to the conclusion of the 2018-19 school year, replacing Lauren Accardo while she is on leave
- Wendy Kellogg, Part-time HS@Washington Learning Coach, effective November 27, 2018, replacing Carol Frysinger who resigned
- Nicole Wells, Professional Employee High School Emotional Support @ Level M45/Step 7, effective August 20, 2018 or until released from current employment (Nicole was approved by the Board as a Temporary Professional Employee on August 27, 2018. Upon release from her previous district, she received tenure and is now being granted a Professional Contract by EASD.)

Support

- J. Suzette Burd, Part-time Middle School General Cafeteria, effective November 27, 2018, replacing Amy Lundvall who resigned

Extracurricular

- Wayne Hooper, Interim Winter Track & Field Head Coach, effective November 20, 2018 through the conclusion of the 2018-19 school year or until a permanent coach is hired, replacing John Keller who resigned
- Christopher Madea, Softball Assistant Coach, effective November 20, 2018 through the conclusion of the 2018-19 school year, replacing Hailey Warden who resigned
- Jodi Myers, Girls Lacrosse Assistant Coach, effective November 20, 2018 through the

conclusion of the 2018-19 school year, replacing Marcielayne Lloyd who resigned

G. Mentors for the 2018-19 School Year

- Emily Detweiler for Lauren Eyler, Full (Pro-rated), extend to January 21, 2019
- Tammy Yarger for Hannah Krayer, Full (Pro-rated), extend to the conclusion of the 2018-19 school year

H. 2018-19 Stipend for Morning Supervision

High School

- Joel Bischoff
- Joshua Clair
- Jennifer Endy
- Stephen Habowski
- Jeremy King
- Matthew White
- Whitney Yeo

Middle School

- Matthew Sweigart (Pro-rated)
- Austin Wealand (Pro-rated)

I. Winter Volunteer Coaches for the 2018-19 School Year

- Chad Lammer, Wrestling
- Lauren Shuke, Girls Basketball

IV. POLICY & CURRICULUM COMMITTEE – TED KACHEL

Policy

A. Policies for Second Reading (Attachment #14)

- Policy 246, School Wellness
- Policy 704, Maintenance
- Policy 810.2, Drug/Alcohol Testing – Covered Drivers

B. Policies for First Reading (Attachment #15)

- Policy 311, Reduction of Staff
- Policy 808, Food Services

Curriculum

A. Field Trip (Attachment #16)

- Middle School Boston Club (approximately 60 students) to travel to Boston, Concord, Lexington, and Salem, Massachusetts, May 3-6, 2019 (Friday-Monday)

V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER

No Action Items

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL

A. Vacancies

Professional

- District-wide Instructional Coach
- District-wide Speech & Language Pathologist
- High School Math (2nd Semester)
- High School Science (effective February 14, 2019)
- High School Science LTS (2nd Semester)

Support

- Akron/Clay Custodian
- Part-time Akron Title I Aide
- Part-time Clay Health Room Nurse
- Part-time Fulton Title I Aide
- Part-time Highland Title I Aide
- Part-time Inclusion Aide
- Part-time Personal Care Assistant

Extracurricular

- Baseball Assistant Coach
- Softball Assistant Coach (2)
- Track & Field Head Coach

SECTION 4 – REPORTS

- I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby**
A report was provided about various activities being held in buildings throughout the District.
- II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler**
No report
- III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer**
 - The IU Board members received a gift produced by students in the Ephrata High School Life Skills program.
 - The annual Legislative Breakfast will be held on Monday, March 11.
- IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin**
 - The Future Ready Index was released.
- V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber**
 - The Gala will be held on February 23.
 - The Foundation received approximately \$11,500 through the Extraordinary Give.
 - The Thank-A-Teacher campaign has been launched.
 - The Foundation will be funding the MakerBus, Monster Matters, and STEAM Night programs.
- VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop**
 - The Fall Athletic wrap-up report was provided.
 - Many Veterans Day events were held throughout the District. Thanks were extended to all veterans, including Board members Tim Stauffer and Tim Stayer.
 - District staff participated in the *Jeans for Troops* fundraiser to support veterans. Nearly \$1,500 was raised.
 - The District German program has been designated a German Center of Excellence by the American Association of Teachers of German.
 - The mural created by Ephrata High School students in collaboration with several community organizations was unveiled and dedicated on Friday, October 26.
 - There will be a presentation after the meeting on PVAAS Growth Calculations and the Ends 2 Report.
- VII. GOOD NEWS REPORTS**
 - Student talent was showcased at the recent fall plays.
 - Middle School student Paige Reddig has been named the 2018 Distinguished Middle School

- Student of the Year by the Pennsylvania Association for Gifted Education.
- Staff were recognized for their focus on engaging students and encouraging growth.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS

Vice President Weber opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.

- None

II. OLD BUSINESS

- None

III. NEW BUSINESS

- None

IV. ADJOURNMENT

The meeting adjourned at 7:54 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors