

DATE: November 5, 2018

COMMITTEE: Budget & Finance/Property Committee

CHAIRMAN: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Glenn Martin, Timothy W. Stayer and Chris Weber

OTHERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, and Tim Stauffer, David Wissler, Board Members; Brian Troop, Superintendent; Rick Hornberger and Jacy Hess, Assistant Superintendents; Kristee Reichard, Business Manager/ Board Treasurer; Emily Garvin, Sofia Gish, and Lauren Martin

**ACTION ITEMS**  
***Budget & Finance***

***Budget & Finance***

**I. Tax Exonerations**

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following real estate tax exoneration:

Ephrata Borough            2018-2019            \$2,803.19

**II. General Fund Budget Transfers**

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following 2018-2019 General Fund Budgetary transfer:

TRANSFER FROM			TRANSFER TO		
Account	Description	Amount	Account	Description	Amount
225610H	Supplies	\$ 1,485.15	225618H	Administrative Licensing	\$ 1,485.15
	<b>TOTAL</b>	<b>\$ 1,485.15</b>		<b>TOTAL</b>	<b>\$ 1,485.15</b>

**III. Lancaster-Lebanon Intermediate Unit 13 – IDEA Part B – Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a sub-grant agreement with the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B, Use of Funds Agreement. The funds will be used to support appropriate services to school age eligible students. The amount of the Pass-through Funds for 2018-2019 is \$895,880.

**IV. Student Activity Club**

After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the following Student Activity Club “*The Uno Club*”- Play the game of Uno and bring people closer together. No account is needed.

**V. Community Action Partnership Subrecipient Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Subrecipient Agreement with Community Action Partnership (CAP) of Lancaster County, Inc. This is part of the United Way agreement for P-3 Partnership Pathways the Board had approved in August 2018. Since CAP is the lead agency for the grant, they requested this agreement since the money will be funneled to the District through United Way and CAP. The funded amount for EASD is \$30,250.

**VI. Presence Learning Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a contract for Online Speech Language Therapy with Presence Learning. The term of the contract is December 1, 2018-June 30, 2019 at a minimum monthly cost of \$4,244.24 for December and \$6,366.36 for the remaining months.

**VII. Transportation Contract Additions**

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following

**Bus/Van Drivers and Aides for the 2018-19 School Year**

**Groff Substitute Driver**

- Brian Gallagher

**VIII. Retreat at Lancaster County – Referral Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Referral Agreement with Retreat of Lancaster County. This agreement will allow both parties to refer appropriate patients in accordance with program policy and procedures.

**IX. Special Olympics Pennsylvania – MOU**

After review and discussion, the Committee endorsed the Administrative recommendation to approve an Interscholastic Unified Sports Memorandum of Understanding with the Special Olympics Pennsylvania. The track and Field team must have a minimum of 12 and a maximum of 30 participants. The co-ed team consists of high school students who are Special Olympics eligible. The District will be reimbursed \$1,500 for coach, uniforms and equipment. The District is responsible to pay for transportation, less than \$1,000 and officials for one meet approximately \$80.

**X. IUP Field Experience Agreement**

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with IUP for an eligible student from IUP to student teach in the Ephrata Area School District.

***Property***

**I. Change Orders**

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following change orders for the High School Media Center Project:

**A. General Contractor**

Change Order Number	Contractor	Location	Description	Amount	
8	East Coast	HS Media Center	Add column and finish with ceramic tile, Add finishes for stair	\$5,755.30	Inc.
			<b>Total</b>	<b>\$5,755.30</b>	<b>Inc.</b>

**B. Electrical Contractor**

Change Order Number	Contractor	Location	Description	Amount	
2	McCarty and Son	HS Media Center	Relocate and reconfigure electrical fixtures	\$1,388.31	Inc.
3	McCarty and Son	HS Media Center	Lightolier	\$368.14	Inc.
			<b>Total</b>	<b>\$1,756.45</b>	<b>Inc.</b>

