

The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, October 15, 2018 in the Ephrata Middle School cafeteria, 957 Hammon Avenue, Ephrata, PA, as advertised on July 9, 2018 in *LNP News*.

Board Members Present: **President**, Timothy Stayer; **Vice-President**, Chris Weber; **Treasurer**, Kristee Reichard; **Secretary**, Stephanie Gingrich; **Members**: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, and David Wissler

Board Members Absent: none

School District Representatives Present: Kevin Deemer, Chandler Eby, Richard Hornberger, Dr. Crystal Loose, Sarah McBee, Gregg Shulenberger, and Dr. Brian Troop

Visitors Present: Gwen and Paytyn Jones; Mason Maske; Jeremy and Marie McCracken; and Addison, David, and Suzanne Williams

Media: Marylouise Sholly, *Ephrata Review*

CALL TO ORDER BY BOARD PRESIDENT

President Stayer called the meeting to order at 7:00 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT

President Stayer asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS

President Stayer welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

CELEBRATING PUBLIC EDUCATION

Several Intermediate School students provided a brief presentation about goal setting and shared information about some of the goals they have accomplished.

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion

It was moved by Mr. Weber, seconded by Mrs. Beiler, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 9 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH

A. Meeting Minutes

Minutes of the September 24, 2018 Regular Board Meeting and the October 1, 2018 Committee Meetings

II. BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER

Budget & Finance

A. Treasurer's Report for September 1, 2018 through September 30, 2018 (Attachment #1)

B. List of Bills for individual accounts for October 15, 2018 (Attachment #2)

General Fund	\$843,248.49
AP Direct Deposit	\$648,536.29
General Fund ACH Items	\$5,575,580.81
Capital Reserve	\$387,123.11
Food Service	\$66,228.59
Student Activities	\$2,548.21
TOTAL	\$7,523,265.50

C. Real Estate Tax Exoneration (Attachment #3)

Clay Township 2018-2019 \$4,325.25

D. Collective Impact Partnership Agreement – United Way (Attachment #4)

Collective Impact Partnership Agreement with United Way and *Plant the Seed of Learning* for 2018-2019. The District will be using their portion of the award for *Plant the Seed of Learning*.

E. Updated Maine Cohort for Customized Learning Membership MOU (Attachment #5)

Updated five-year MOU with Maine Cohort for Customized Learning for the 2018-2019 school year with a lower price than the initial agreement approved by the Board in September.

F. Supplemental Staffing - Agreement (Attachment #6)

An agreement with Advanced Medical Personnel Services, Inc. (Advanced School Staffing) to provide speech services at a cost of \$70.00 per hour

G. District Healthcare – 2019-2020

The Health and Other Benefit Plans Advisory Committee recommendation to the Board of School Directors:

- a. Medical and Dental Insurance for the 2019-2020 fiscal year at a zero percent rate increase
- b. Employee funding holiday for November and December 2018 for District health plans

Property

A. Kingsway Realty Rental – Addendum to Management Agreement (Attachment #7)

Addendum to the Management Agreement with Kingsway Realty Rental. Effective October 1, 2018, Kim Latshaw will be transitioning from Kingsway Realty Rentals and opening FOCUS Realty a new real estate brokerage for property sales and management. All services and operational procedures will remain the same. Only her contact information and location will change.

B. General Contract Change Order – High School Media Center (Attachment #8)

General Contract change order for the High School Media Center Project:

Change Order Number	Contractor	Location	Description	Amount	
9	East Coast	HS Media Center	Hang and finish drywall in corridor, add expansion joint	\$4,294.02	Inc.
			Total	\$4,294.02	Inc.

III. PERSONNEL COMMITTEE – JUDY BEILER

A. Resignations

- Lisa Drury, Part-time Highland Title I Aide, effective October 5, 2018

B. Leaves

- Laurelin Accardo, Fulton Kindergarten, requests to extend her leave through the conclusion of the 2018-19 school year
- Heather Balmer, Clay Personal Care Assistant, effective October 2, 2018 through approximately October 17, 2018
- Stephen Goss, Middle School Music, intermittent leave, effective September 26, 2018 through September 25, 2019
- Tanya Goss, Intermediate School Grade 6, intermittent leave, effective September 26, 2018 through September 25, 2019
- Melody Hoover, Middle School Personal Care Assistant, effective January 30, 2019 through February 14, 2019

C. Creation of Position

Student Program Support Technician

The Student Program Support Technician will serve as the primary oversight for the development and expansion of student learning opportunities within the student-led Mountaineer Technology Support program. This position will also serve as a District technician within the Technology Services Department.

D. Transfers

- Ann Grill, Part-time Intermediate School Personal Care Assistant Emotional Support to Part-time Middle School Inclusion Aide Learning Support, effective October 2, 2018 through the conclusion of the 2018-19 school year, replacing Denise Johnston who resigned
- Patricia Pollock, Part-time Highland Personal Care Assistant Emotional Support to Part-time Intermediate School Personal Care Assistant Emotional Support, effective October 2, 2018 through the conclusion of the 2018-19 school year, replacing Ann Grill who transferred to another position

E. Appointments

Professional

- Nicole Baumann, LTS Clay Grade 3 @ Level B/Step 1 (Pro-rated), effective approximately November 1, 2018 through approximately March 1, 2019, replacing Katlin Miller while she is on leave

Support

- Carly Widder, Part-time Fulton Inclusion Aide Learning Support, effective October 16, 2018 through the conclusion of the 2018-19 school year, replacing Jennifer Boyer who resigned

Extracurricular

- Mathews Samuel, High School Fall Dramatics Scenic Artist/Graphic Design, effective October 16, 2018 through the conclusion of the 2018-19 school year, replacing Jill Kurtz
- Kathleen Yohe, Softball Head Coach, effective October 16, 2018 through the conclusion of the 2018-19 school year, replacing Meredith Dombach who resigned

F. Fall Volunteer Coach for the 2018-19 School Year

- Dave Coryell, Boys Soccer

G. Winter Volunteer Coaches for the 2018-19 School Year

Winter Volunteer Coaches for the 2018-19 School Year						
Last Name	First Name	Sport		Last Name	First Name	Sport
Bonner	Steve	Winter Track		Smith	Abigail	Rifle
Ehrhart	Ben	Wrestling		Spamblack	John	Winter Track
Hooper	Wayne	Winter Track		Terry	Cameron	Wrestling
Keller	Greg	Winter Track		Wenger	John	Winter Track
Kohen	Matthew	Boys Basketball		Werner	Jeff	Winter Track
McCracken	Allison	Winter Track		White	Matt	Winter Track
McHenry	Vince	Winter Track		Witmer	Mary	Winter Track
Minnich	Jan	Wrestling				

H. 2018-19 Teacher of Record for HS@Washington

- Daniel Delaney – Health & Physical Education

I. STEP Participant for the 2018-19 School Year

- Brenda Eisemann

J. Mentor for the 2018-19 School Year

- Laura Frey for Nicole Baumann – Full (Pro-rated – approximately November 1, 2018 through approximately March 1, 2019)

IV. POLICY & CURRICULUM COMMITTEE – TED KACHEL

Policy

A. Policies for Second Reading (Attachment #9)

- Policy 108, Adoption of Textbooks
- Policy 210.1, Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- Policy 818, Contracted Services Personnel

B. Policies for First Reading (Attachment #10)

- Policy 246, School Wellness
- Policy 704, Maintenance
- Policy 810.2, Drug/Alcohol Testing – Covered Drivers

Curriculum

A. Chapter 339 Plan (Attachment #11)

B. Field Trips (Attachment #12)

- High School Digital Photography and Transportation Technology students (approximately 50 students) to Washington, D.C., where Digital Photography students will visit the National Gallery of Art and the Smithsonian Portrait Gallery and the Transportation Technology students will visit the Air and Space Museum, October 25, 2018 (Thursday)
- Intermediate and Middle School Student Council students (approximately 7 students) to Cedar Crest High School, Lebanon, PA to participate in leadership training, November 8-10, 2018 (Thursday-Saturday)
- High School Honors Biotech and AP Biology students (approximately 50 students) to Newark, DE, where students will visit the University of Delaware and the Delaware Biotech Institute, November 15, 2018 (Thursday)
- High School Orchestra student(s) (# of students TBD) to Central Dauphin High School to participate in PMEA District 7 Orchestra Festival, January 10-12, 2019 (Thursday-Saturday)
- High School Band student(s) (# of students TBD) to Chambersburg High School to participate in PMEA District Band, January 25-26, 2019 (Friday-Saturday)

- High School Chorus student(s) (# of students TBD) to Cedar Cliff High School to participate in District 7 Choral Festival, February 7-9, 2019 (Thursday-Saturday)
- High School Orchestra student(s) (# of students TBD) to Williamsport Cultural Center to participate in PMEA Central Region Orchestra Festival, February 20-23, 2019 (Wednesday-Saturday)
- High School Band student(s) (# of students TBD) to Conrad Weiser High School to participate in PMEA Region V Band, March 7-9, 2019 (Thursday-Saturday)
- High School Cloister FFA students (approximately 6 students) to Harrisburg-Hershey Sheraton to participate in FFA State Legislative Leadership Conference, March 17-19, 2019 (Sunday-Tuesday)
- High School Chorus student(s) (# of students TBD) to Location TBD to participate in Region V Choral Festival, March 21-23, 2019 (Thursday-Saturday)
- High School Band student(s) (# of students TBD) to Pittsburgh Convention Center, Pittsburgh, PA, to participate in PMEA All State Band and/or All Eastern Band, April 3-6, 2019 (Wednesday-Saturday)
- High School students to Refreshing Mountain Camp (approximately 15 students) to participate in Every 15 Minutes program, April 25, 2019 (Thursday)
- High School Cloister FFA Students (approximately 18 students) to Penn State, State College, PA, to participate in FFA State Convention and CDE/LDE competitions, June 11-13, 2019 (Tuesday-Thursday)

V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER

No Action Items

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL

A. Vacancies

Professional

- District-wide Speech & Language Pathologist
- High School Math (2nd Semester)
- High School Science (effective February 14, 2019)
- High School Science LTS (2nd Semester)
- Part-time HS@Washington Learning Coach

Support

- Akron/Clay Custodian
- Part-time Highland Title I Aide
- Part-time Personal Care Assistant
- Student Program Support Technician

Extracurricular

- Girls Lacrosse Assistant Coach
- Softball Assistant Coach (3)

SECTION 4 – REPORTS

I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby

A report was provided about various activities being held in buildings throughout the District.

II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler

- The Education Foundation awarded \$72,000 in grants for the 2018-2019 school year.

- III. **REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer**
 - Board members heard a presentation about how the IU is serving students with hearing challenges.
 - The IU is helping students with special needs find employment.
- IV. **REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin**
 - Senate Bill 1095 to reform graduation requirements is moving forward.
 - House Bill 1386 would make changes to Special Education certification requirements.
- V. **REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber**
 - No report
- VI. **REPORT OF THE SUPERINTENDENT – Dr. Brian Troop**
 - A vote is expected this week on Senate Bill 1095 regarding changing graduation requirements.
 - The Media Center Open House was successful.
 - There was a half-day for Professional Development on October 3. A full-day will be held on October 26.
 - President Stayer, Mr. Hornberger, and Dr. Troop will be providing a presentation about the Life Ready Graduate profile at the annual PSBA/PASA Leadership Conference.
 - The murals designed by Ephrata High School students will be dedicated on October 26.
 - A bus incident training will be held for emergency responders next week.
 - After the business meeting tonight, there will be a brief presentation and reflective activity for the Board.
- VII. **GOOD NEWS REPORTS**
 - Students were very excited to talk with guests at the Media Center Open House.
 - ABC 27 News produced two stories that featured the District, one about the Media Center and about a truancy diversion program in which the District is participating.
 - The Lancaster-Lebanon Cross Country meet will be held on October 17; District is on October 27; and States will be on November 3. The runners experienced success at Carlisle recently despite the rainy conditions.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

- I. **COMMENTS/QUESTIONS FROM VISITORS**
Vice President Weber opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.
 - None
- II. **OLD BUSINESS**
 - None
- III. **NEW BUSINESS**
 - None
- IV. **ADJOURNMENT**
The meeting adjourned at 7:45 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors