

# EPHRATA AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: May 16, 2016

REVISED: November 19, 2018

<p>1. Purpose</p> <p>2. Authority 24 P.S. 701, 742, 772</p> <p>3. Delegation of Responsibility</p>	<p style="text-align: center;">704. MAINTENANCE</p> <p>Adequate maintenance of buildings, property, and equipment is essential to fiscal responsibility and efficient management of district facilities.</p> <p>The Board directs that a continuous program of inspection and maintenance of all district buildings, property, and equipment be established and implemented. Wherever possible, maintenance shall be preventive.</p> <p>The Superintendent or designee shall develop and supervise a maintenance program which shall include:</p> <ol style="list-style-type: none"> <li>1. Regular program of maintenance, repair, and improvement of buildings and facilities.</li> <li>2. Critical spare parts inventory.</li> <li>3. Equipment replacement program.</li> <li>4. Long-range plans for building modernization and conditioning.</li> <li>5. The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.</li> </ol> <p>Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.</p> <p>The Superintendent or designee shall report annually to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 701, 742, 772</p>
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