

Ephrata Area School District BUDGET & FINANCE/PROPERTY COMMITTEE MINUTES of October 1, 2018

DATE: October 1, 2018
COMMITTEE: Budget & Finance/Property Committee
TIME: 8:35 PM – 8:41 PM
CHAIRMAN: Timothy W. Stayer
ASSIGNED MEMBERS: Glenn Martin and Chris Weber
BOARD MEMBERS IN ATTENDANCE: Timothy Stayer, Glenn Martin and Chris Weber
OTHERS IN ATTENDANCE: Judy Beiler, Richard Gehman, Ted Kachel, and Tim Stauffer, Board Members; Brian Troop, Superintendent; Rick Hornberger and Jacy Hess, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer

ACTION ITEMS
Budget and Finance

- I. **Collective Impact Partnership Agreement – United Way**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a Collective Impact Partnership Agreement with United Way and *Plant the Seed of Learning* for 2018-2019. The District will be using their portion of the award for *Plant the Seed of Learning*.

Property

- I. **Kingsway Realty Rental – Addendum to Management Agreement**
After review and discussion, the Committee endorsed the Administrative recommendation to approve an addendum to the Management Agreement with Kingsway Realty Rental. Effective October 1, 2018, Kim Latshaw will be transitioning from Kingsway Realty Rentals and opening FOCUS Realty a new real estate brokerage for property sales and management. All services and operational procedures will remain the same. Only her contact information and location will change.
- II. **Change Order -- HS Media Center**
After review and discussion, the Committee endorsed the Administrative recommendation to approve a General Contract change order for the High School Media Center Project:

Change Order Number	Contractor	Location	Description	Amount	
9	East Coast	HS Media Center	Hang and finish drywall in corridor, add expansion joint	\$4,294.02	Inc.
			Total	\$4,294.02	Inc.

DISCUSSION / INFORMATION ITEMS

Budget & Finance

- I. **General Fund Budget – 2019-2020**
 - A. The Committee was informed that the PDE Act 1 base index for the school district is 2.3%, and the adjusted Act 1 index is 2.8%, which is the maximum without exceptions for the 2019-2020 fiscal year.
 - B. The Committee discussed the Budget Preparation Calendar 2019-2020

II. Walmart Assessment

The Committee was informed the District received notification from the Board of Assessment Appeals. The assessment due to the Walmart appeal for the 2019-2020 school year has decreased from \$14,012,400 to \$11,456,200. This appeal would lower the base amount by approximately \$43,327.50 at the current tax rate.

III. Central America Relief Efforts

Donate used district furniture to the Central American Relief Efforts

IV. Updated-Maine Cohort for Customized Learning Membership MOU

The Committee discussed an updated five-year MOU with Maine Cohort for Customized Learning for the 2018-2019 school year that will be on the board agenda for approval. The updated MOU will save the District \$428.45.

Property

I. Current Project Updates

- HS Media Center 95% Completion -- punch list