

The Board of School Directors of the Ephrata Area School District, Ephrata PA, met in regular session on Monday, September 24, 2018 at the District Office Board Room, 803 Oak Blvd., Ephrata, PA, as advertised on July 9, 2018 in *LNP News*.

Board Members Present: **Vice-President**, Chris Weber; **Treasurer**, Kristee Reichard; **Secretary**; Stephanie Gingrich; **Members**: Philip Eby, Richard Gehman, Glenn Martin, Tim Stauffer, and David Wissler

Board Members Absent: President Timothy Stayer, Judy Beiler, and Ted Kachel

School District Representatives Present: Chandler Eby, Dr. Jacy Clugson Hess, Richard Hornberger, Sarah McBee, Gregg Shulenberger, and Dr. Brian Troop

Visitors Present: none

Media: Marylouise Sholly, *Ephrata Review*

CALL TO ORDER BY BOARD VICE PRESIDENT

Vice President Weber called the meeting to order at 7:02 PM.

MOMENT OF SILENT MEDITATION, PLEDGE OF ALLEGIANCE, AND MISSION STATEMENT

Vice President Weber asked for a moment of silent meditation followed by the recitation of the Pledge of Allegiance and the Mission Statement.

WELCOME AND COMMENTS/QUESTIONS FROM VISITORS

Vice President Weber welcomed visitors to the meeting. He opened the meeting to questions or comments from visitors for any item on the agenda except personnel items that are never discussed at public meetings.

- None

SECTION 2 – GENERAL BOARD ACTION ITEMS

Motion

It was moved by Mr. Stauffer, seconded by Mr. Martin, that the Ephrata Area Board of School Directors approve all of the items set forth below.

Roll call vote -- all members present voting yes. Motion approved - 6 Yes, 0 No.

I. SECRETARY REPORT – STEPHANIE A. GINGRICH

A. Meeting Minutes

Minutes of the August 27, 2018 Regular Board Meeting and the September 10, 2018 Committee Meetings

II. BUDGET & FINANCE/PROPERTY COMMITTEE – TIMOTHY W. STAYER

Budget & Finance

A. Treasurer’s Report for August 1, 2018 through August 31, 2018 (Attachment #1)

B. List of Bills for individual accounts for September 24, 2018 (Attachment #2)

General Fund	\$ 788,651.59
AP Direct Deposit	\$ 733,698.56
General Fund ACH Items	\$ 3,253,490.19
Capital Reserve	\$ 472,888.61
Food Service	\$ 63,898.46
Student Activities	\$ 1,358.20
TOTAL	\$ 5,313,985.61

- C. **Real Estate Tax Exoneration (Attachment #3)**
Clay Township 2018-2019 \$4,325.25
- D. **Xello Agreement**
Agreement with Xello for the 2018-2019 fiscal year. Xello Career Cruising is a self-exploration and planning program that helps students achieve their potential in school, career, and life. The cost is \$1,725.00.
- E. **eFMLA Agreement**
Agreement with eFMLA for 2018-2019. eFMLA will provide innovative online services to facilitate FMLA management for the District. The cost is \$1,245.00.
- F. **Tax Collector Deputization for Clay Township**
Deputization documents for Deb Zerbe the duly elected Tax Collector for Clay Township to deputize and appoint the District to collect all taxes levied by the District for which the Tax Collector has legal responsibility of collection
- a. Tax Collector Deputization and Acceptance Agreement
 - b. Resolution to approve Deputization of School District as Tax Collector
- G. **Wellspan Wellness Services Letter of Understanding**
Letter of Understanding with Wellspan Wellness Services for Employee Wellness Screening/ HRA/Awareness Campaign. The cost for these services is dependent on the number of participants, not to exceed \$10,000.00.
- H. **Scenario Learning (Doing Business as Vector Solutions, LLC) Agreement**
Agreement with Scenario Learning (d/b/a Vector Solutions, LLC) for SafeSchools training for the 2018-19 fiscal year. SafeSchools offers a web-based staff training and compliance management system specifically designed for school employees. The cost to the District is \$4,242.53 per year.
- I. **Student Activity Club**
Establishment of the following Student Activity Club: "Investment Club" -- This club is geared toward providing an authentic learning experience for students interested in money management.
- J. **Virtual Drive Management, LLC Agreement**
Agreement with Virtual Drive Management for Online Driver Education at a cost of \$44.00 per student for the 2018-2019 fiscal year, which is paid by the District. There is no cost to the student.
- K. **Modern Teacher Services and Subscription Agreement**
Services and Subscription Agreement with Modern Teacher, LLC., these services will enable Digital Convergence; the shift from traditional classroom toward modern learning environments. The cost for membership, consultation days, and virtual coaching sessions for 2018-2019 is \$25,000.
- L. **Maine Cohort for Customized Learning Membership MOU (Attachment #7)**
A five-year MOU with Maine Cohort for Customized Learning will help support the implementation of Mass Customized Learning Vision. The cost for 2018-2019 is \$8,144.06.

Property
None

III. PERSONNEL COMMITTEE – JUDY BEILER

A. Retirements

- Carl Bomberger, High School Math, effective at the end of the first semester of the 2018-19 school year
- Patrick Ross, High School Science, effective February 13, 2019

B. Resignations

- Jennifer Boyer, Part-time Fulton Inclusion Aide, effective September 13, 2018
- Meredith Dombach, Softball Head Coach, effective August 30, 2018
- Haley Warden, Softball Assistant Coach, effective August 13, 2018
- Liz Wechter, Softball Assistant Coach, effective August 13, 2018

C. Leaves

- Marion Brenner, High School Science, intermittent leave effective October 1, 2018 through September 30, 2019
- Catherine Enck, High School Inclusion Aide, effective August 27, 2018 through September 10, 2018
- Regina Jarvis, Intermediate School Intervention Specialist, intermittent leave effective September 11, 2018 through approximately October 1, 2018
- Richard Ney, High School Music, effective August 20, 2018 through September 4, 2018
- Martha Smith, Highland General Cafeteria, intermittent leave effective August 27, 2018 through approximately October 23, 2018
- David Trout, Fulton Grade 2, intermittent leave effective August 27, 2018 through approximately February 16, 2019
- Leian Wiker, Akron Playground Aide, effective September 10, 2018 through approximately October 24, 2018

D. Creation of Position

- Part-time Title I Aide – Highland
This position will support the increased level of student need.

E. Transfers

- Heather Balmer, Full-time Middle School Personal Care Assistant Emotional Support to Clay Elementary Personal Care Assistant Autistic Support, effective approximately September 11, 2018 through the conclusion of the 2018-19 school year, position transferred due to student needs
- Matthew Edmiston, Boys Basketball Assistant Coach to Boys Basketball Assistant Coach, effective August 20, 2018 through the conclusion of the 2018-19 school year, replacing Brian Smith who resigned, this is a change in units
- Thomas Ferrari, Intermediate/High School Technology Education to High School Technology Education, effective August 20, 2018, due to student enrollment
- Bonnie Wike, Middle School Custodian to High School Custodian, effective August 20, 2018, replacing Lori Neu who transferred to another position

F. Appointments Professional

- Justin Gehman, LTS Fulton Grade 2 @ Level B/Step 1 (Pro-rated), effective approximately October 13, 2018 through approximately April 1, 2019, replacing Erika Rosado while she is on leave
- Stephanie Miller, Temporary Professional Employee High School Certified School Nurse @ Level B/Step 4 (Pro-rated), effective September 19, 2018, replacing Amy Strayer-Gray who resigned
- Stephen Roth, LTS High School Health & Physical Education @ Level B/Step 1 (Pro-rated), effective September 17, 2018 through January 22, 2019, replacing Brenna Colosi while she is on leave

Support

- Jennifer Cox, Part-time Middle School Personal Care Assistant Life Skills, effective approximately September 11, 2018 through the conclusion of the 2018-19 school year, replacing Gina Wilson who resigned
- Susan Dsouza, Part-time Clay Health Room Nurse, effective September 25, 2018 through the conclusion of the 2018-19 school year, replacing Greta Stoner who resigned
- Lisa Goeke, Part-time Akron Playground Aide, effective September 18, 2018 through the conclusion of the 2018-19 school year, replacing Lisa Drury who transferred to another position
- Jillian Lockard, Part-time Highland Title I Aide, effective September 25, 2018 through the conclusion of the 2018-19 school year, filling a newly created position

Extracurricular

- Alexander Badie, Boys Basketball Assistant Coach, effective October 1, 2018 through the conclusion of the 2018-19 school year, replacing John Achille who resigned
- Maggie Cardin, Head Girls Lacrosse Coach, effective October 1, 2018 through the conclusion of the 2018-19 school year, replacing Kirsten Loperena who resigned
- Eric Showalter, Boys Basketball Assistant Coach, effective October 1, 2018 through the conclusion of the 2018-19 school year, replacing Matt Edmiston who transferred to another position

G. Mentors for the 2018-19 School Year

- Meredith Dombach for Stephen Roth – Full (Pro-rated – September 17, 2018 through January 22, 2019)
- Amy Potts for Stephanie Miller – Full (Pro-rated)
- Jonelle Shenk for Justin Gehman – Full (Pro-rated – approximately October 13, 2018 through approximately April 1, 2019)

H. Fall Volunteer Coaches for the 2018-19 School Year

- Kevin Hertzog, Field Hockey
- Hailey Litner, Field Hockey
- Kristen Martin, Cross Country
- Alyssa Sadorf, Field Hockey
- Chris Steffy, Football
- Dean Weaver, Football
- Samantha Weaver, Field Hockey

I. Bus/Van Drivers and Aides for the 2018-19 School Year

Groff

- Marguerite Shober

Boyo

- Robert Moyer

J. 2018-19 Elementary Grade Level Leaders

- Marion Piersol-Miller – Grade 6
- Denise Weaver – Grade 5

IV. POLICY & CURRICULUM COMMITTEE – TED KACHEL

Policy

A. Policies for Second Reading (Attachment #6)

- Policy 810, Transportation

B. Policies for First Reading (Attachment #7)

- Policy 108, Adoption of Textbooks

- Policy 210.1, Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- Policy 818, Contracted Services Personnel

Curriculum

A. Field Trips

- Ephrata High School (EHS) student hosts and their German exchange students (approximately 25 EHS students and 25 German exchange students) to visit Washington, D.C., October 25, 2018 (Thursday)
- Ephrata High School Art students (approximately 50 students) to visit The Museum of Modern Art and the Whitney Museum of American Art, New York, NY, November 30, 2018 (Friday)

V. PUBLIC AFFAIRS & PLANNING COMMITTEE – TIM STAUFFER

No Action Items

VI. PSBA REGION 9 LEGISLATIVE REQUEST FOR ACTION – Glenn R. Martin

A. 2019 PSBA Officer Candidates

To approve the following slate of 2019 PSBA officer candidates for a one-year term unless noted.

- President Elect: Eric Wolfgang
- Vice-President: Art Levinowitz
- PSBA Insurance Trust for a 3-year term ending December 31, 2021
 - Richard Frerichs
 - William S. LaCoff
 - Nathan G. Mains
- School Board Secretaries Forum Steering Committee
 - Brian Feick
 - Lorraine Rocco
 - Bethanne Zeigler
 - 2-year term ending December 31, 2020
 - Peter Bard
 - Anita Kaseman
- Pupil Transportation Forum Steering Committee
 - Randy S. Williams, Sr.
 - Jo Anne Yarnall
 - 2-year term ending December 31, 2020
 - Michael Kiehl
 - Jim Pearson

SECTION 3 – INFORMATION ITEMS

I. PERSONNEL

A. Vacancies

Professional

- District-wide Speech & Language Pathologist
- Elementary LTS
- High School Math (2nd Semester)
- High School Science (effective February 14, 2019)
- High School Science LTS (2nd Semester)
- Part-time HS@Washington Learning Coach

Support

- Akron/Clay Custodian
- Part-time Inclusion Aide

Extracurricular

- Girls Lacrosse Assistant Coach
- Softball Assistant Coach (3)
- Softball Head Coach

SECTION 4 – REPORTS

- I. REPORT OF THE STUDENT REPRESENTATIVE – Chandler Eby**
A report was provided about various activities being held in buildings throughout the District.
- II. REPORT OF LANCASTER COUNTY CAREER & TECHNOLOGY CENTER (LCCTC) JOINT OPERATING COMMITTEE REPRESENTATIVE – Judy Beiler**
No report
- III. REPORT OF LANCASTER-LEBANON IU13 BOARD REPRESENTATIVE – Tim Stauffer**
 - Keys to the Culture were presented to the IU Board.
 - The IU Board discussed how the 2008 financial crisis led to the IU growing their services to adapt.
- IV. REPORT OF PSBA REGION IX LIAISON – Glenn R. Martin**
 - Senate Bill 1095 to reform graduation requirements is being considered.
 - Chapter 16 regarding gifted program regulations is being reviewed at roundtables.
- V. REPORT OF EPHRATA AREA EDUCATION FOUNDATION LIAISON – Chris Weber**
 - The Color Run was held on September 22 and appeared to be very successful.
- VI. REPORT OF THE SUPERINTENDENT – Dr. Brian Troop**
 - Thanks were extended to the Board for approving agreements with Modern Teacher and the Maine Cohort.
 - During Professional Development time later this week, District teachers and administrators will be engaged in a variety of learning activities focused on Project Based Learning and variety of related topics.
 - Dr. Troop met with several members of the Senate Majority Policy Committee and area school superintendents for a roundtable discussion about school safety.
 - On Monday, October 29, the District will be hosting a meeting of the Eastern Pennsylvania Personalized Learning Network in the High School Media Center. The goal is to help make connections with school districts who are also in the process of transitioning traditional schools into more modern, personalized learning environments.
 - A variety of activities were held District-wide on Tuesday, September 11 in observance of Patriot Day. Age-appropriate activities included discussions at the high school about how the effects of that day impacted the world to elementary students recognized heroes who go above and beyond in times of need, including military personnel and emergency responders. Patriot Day also provides an opportunity to discuss the importance of living a life with *Resiliency and Grit* – a key component of our Districtwide Life Ready Graduate profile.
 - The Ephrata Development Organization, in connection with Millersville University and the Pennsylvania Council on the Arts, has commissioned award-winning muralist Katie Trainer to help guide a group of approximately 30 Ephrata High School students to paint seven murals at the Whistle Stop Plaza in downtown Ephrata. They will start painting this week, and an unveiling event is being planned for Friday, October 26.
 - Gregg Shulenberger will provide information on the latest PSSA and Keystone testing data after tonight's business meeting.
- VII. GOOD NEWS REPORTS**
 - A Board member was recently in a building office and appreciated how compassionate and professional District staff are.

- The varsity football team has two wins and is demonstrating resilience, grit, determination, and perseverance.

SECTION 5 – MISCELLANEOUS ITEMS & ADJOURNMENT

I. COMMENTS/QUESTIONS FROM VISITORS

Vice President Weber opened the floor to visitors for questions or comments except personnel items that are never discussed at public meetings.

- None

II. OLD BUSINESS

- None

III. NEW BUSINESS

- Board members were asked to consider whether they plan to attend the annual NSBA Conference, which will be held in Philadelphia from March 30 through April 1, 2019.

IV. ADJOURNMENT

The meeting adjourned at 7:25 PM.

Respectfully Submitted,

Stephanie A. Gingrich, Secretary
Ephrata Area Board of School Directors