

Ephrata Area School District BUDGET/FINANCE COMMITTEE MINUTES of September 10, 2018

DATE: September 10, 2018

COMMITTEE Budget & Finance/Property

LOCATION: Board Room

TIME: 9:10PM – 9:18PM

CHAIRPERSON: Timothy W. Stayer

ASSIGNED MEMBERS: Glenn Martin and Chris Weber

BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Philip Eby, Richard Gehman, Ted Kachel, Tim Stauffer, Timothy Stayer, and Chris Weber

BOARD MEMBER ABSENT: Glenn Martin and David Wissler

OTHERS IN ATTENDANCE: Dr. Brian Troop, Superintendent; Jacy Hess and Richard Hornberger, Assistant Superintendents; Sarah McBee, Director of Media & Community Relations; Kristee Reichard, Business Manager/Board Treasurer

ACTION ITEMS

Budget & Finance

I. Exonerations

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following real estate tax exoneration:

Clay Township 2018-2019 \$4,325.25

II. Xello Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Xello for the 2018-2019 fiscal year. Xello Career Cruising is a self-exploration and planning program that helps students achieve their potential in school, career, and life. The cost is \$1,725.00.

III. eFMLA Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with eFMLA for 2018-2019. eFMLA will provide innovative online services to facilitate FMLA management for the District. The cost is \$1,245.00.

IV. Tax Collector Deputization for Clay Township

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following Deputization documents for Deb Zerbe the duly elected Tax Collector for Clay Township to deputize and appoint the District to collect all taxes levied by the District for which the Tax Collector has legal responsibility of collection.

- A. Tax Collector Deputization and Acceptance Agreement
- B. Resolution to approve Deputization of School District as Tax Collector

V. Wellspan Wellness Services Letter of Understanding

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Letter of Understanding with Wellspan Wellness Services for Employee Wellness Screening/HRA/Awareness Campaign. The cost for these services is dependent on the number of participants, not to exceed \$10,000.00.

VI. Scenario Learning (Doing Business as Vector Solutions, LLC) Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Scenario Learning (d/b/a Vector Solutions, LLC) for SafeSchools training for the 2018-19 fiscal year. SafeSchools offers a web-based staff training and compliance management system specifically designed for school employees. The cost to the District is \$4,242.53 per year.

VII. Student Activity Club

After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the following Student Activity Club:

“Investment Club” -- This club is geared toward providing an authentic learning experience for students interested in money management.

VIII. Virtual Drive Management, LLC Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Virtual Drive Management for Online Driver Education at a cost of \$ 44.00 per student for the 2018-2019 fiscal year.

Property

None

INFORMATION / DISCUSSION ITEMS

Budget & Finance

None

Property

I. Project Updates

- Middle School Door Replacement 100% Completion
- HS Media Center 80% Completion