

Ephrata Area School District BUDGET & FINANCE /PROPERTY COMMITTEE MINUTES August 13, 2018

DATE: August 13, 2018
COMMITTEE: Budget & Finance-Property Committee
LOCATION: District Office – Board Room
TIME: 8:15 PM – 8:50 PM
CHAIRMAN: Timothy W. Stayer
ASSIGNED MEMBERS: Glenn Martin and Chris Weber
BOARD MEMBERS IN ATTENDANCE: Judy Beiler, Phil Eby, Richard Gehman, Ted Kachel, Glenn Martin, Tim Stauffer, Timothy W. Stayer and Chris Weber
OTHERS IN ATTENDANCE: Dr. Brian Troop, Superintendent; Jacy Hess and Richard Hornberger, Assistant Superintendents; Kristee Reichard, Business Manager/Board Treasurer; Sarah McBee, Director of Community Relations

ACTION ITEMS
Budget and Finance

I. Exonerations

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following tax exonerations:

Real Estate

Ephrata Township 2018-2019 \$12,437.92

Per Capita

Akron Borough 2017-2018 \$ 90.00

Clay Township 2017-2018 \$ 100.00

Ephrata Borough 2017-2018 \$ 240.00

Ephrata Township 2017-2018 \$ 220.00

Total \$ 650.00

II. Non-Public Transportation Contracts

After review and discussion, the Committee endorsed the Administrative recommendation to approve non-public 2018-2019 Pupil Transportation Contracts and daily rates as follows:

Contractor	Number of Students	Rate per Day
1. Ephrata Mennonite School	78	\$ 316.68
2. Gehman's Mennonite School	13	\$ 52.78
3. Hinkletown Mennonite School	45	\$ 182.70
4. Lititz Area Mennonite School	59	\$ 239.54
5. Shalom Mennonite School	8	\$ 22.96
Total	203	\$ 814.66

III. Transportation Agreement with Faithful Transportation

After review and discussion, the Committee endorsed the Administrative recommendation to approve a transportation agreement with Faithful Transportation for the 2018-2019 school year for one student. The cost per day is \$170.00 for transportation and \$18.00 per hour for the aide.

IV. Compass Mark MOU

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Memorandum of Understanding with Compass Mark for 2018-2019 to implement school-based drug and alcohol prevention services. The cost to the District is as follows:

School	Number of sessions	Cost
Akron Elementary	40	\$ 800.00
Clay Elementary	60	\$1,200.00
Fulton Elementary	20	\$ 400.00
Highland Elementary	100	\$2,000.00
EIS/MS	60	\$1,200.00
Total	200	\$5,600.00

V. Collective Impact Partnership Agreement – United Way

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Collective Impact Partnership Agreement with United Way and P-3 Partnership Pathways for 2018-2019. The District portion of this grant is \$30,000 to support the Parent-to-Parent programs.

VI. Title I Service Agreement between the Ephrata Area School District and Lancaster-Lebanon IU 13

After review and discussion, the Committee endorsed the Administrative recommendation to approve an Instructional Service Agreement with Lancaster-Lebanon IU 13 for Title I services to be provided at Grandview Heights (Grace Point), Hinkletown Mennonite, Lititz Mennonite School, Lancaster County Christian School – Leola and W. Lampeter Campus and Our Mother of Perpetual Help School, for eligible students who reside in the Ephrata Area School District, at a cost not to exceed \$25,606 for the 2018-2019 fiscal year. Also included in this agreement are Parent Involvement Services; the cost for this service is \$256.00.

VII. Title IIA Agreement between the Ephrata Area School District and Lancaster-Lebanon IU 13

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Title IIA Nonpublic Program and Services with Lancaster-Lebanon IU 13 to provide Professional Development services in accordance with ESSA Nonpublic requirements for Our Mother of Perpetual School at a cost of \$7,925.00. Agreement is for the 2018-2019 fiscal year.

VIII. Children Deserve a Chance Foundation – Attollo Prep – Memorandum of Understanding

After review and discussion, the Committee endorsed the Administrative recommendation to approve a Memorandum of Understanding with Children Deserve a Chance Foundation – Attollo Prep. This training program focuses on assisting High School students with gaining access to college. The cost for this program will be \$9,300 to serve up to 35 juniors for a total of 1,080 student hours. The District will also compensate Attollo for the 16 current seniors who are still engaged in Attollo Programming at a rate of \$340 per scholar.

IX. Vision Corp. Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement for Vision Corporation to provide vision services that help increase vision and help educators learn how to work with student’s limited vision and assist students to learn to work with their disability. The cost of the services is \$107.96 per hour, including mileage at a rate of 54.5 cents, for the period August 31, 2018 through June 30, 2019.

X. Student Activity Clubs

- A.** After review and discussion, the Committee endorsed the Administrative recommendation to approve the establishment of the following Student Activity Club:
“Golden Arrows”- This is the Native American symbol for friendship. The club, friendship group, is geared toward connecting students in Life Skills with typical peers. A student account is requested.

- B. After review and discussion, the Committee endorsed the Administrative recommendation to close the following Student Activity Club:
"Best Buddies" – Requesting to close "Best Buddies" since this club needs financial backing to use the Best Buddies name. Ephrata High School has started their own version of this club.

XI. Special Education Supplemental Contract with Eastern Lancaster County School District

After review and discussion, the Committee endorsed the Administrative recommendation to approve contracts for Special Education Services; provided by Eastern Lancaster County School District, New Holland, PA, for the 2018-2019 school year:

- A. Seven secondary students and three elementary students to receive Autistic Support at a cost of \$37,000.00 per student for a total contract amount of \$370,000.00 plus any related services.
- B. Two secondary and one elementary student to receive Multiple Disabilities Support at a cost of \$31,500.00 per student, total cost \$94,500.00 plus any related services

XII. Special Education Supplemental Contract with Warwick School District

After review and discussion, the Committee endorsed the Administrative recommendation to approve Special Education Supplemental Contract provided by Warwick School District for the 2018-2019 school year:

- A. One elementary student to receive Life Skills Support services at a cost of \$18,685.83 per student plus any related services
- B. One elementary student to receive Multiple Disabilities Support at a cost of \$21,464.00 per student plus any related services

XIII. New Story – Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve two Tuition Agreements with New Story, Mountville, PA, for the 2018-2019 school year. New Story provides special education for a student as defined by his/her IEP. The cost is \$375.00 per day per student.

XIV. Social Sentinel / Montgomery County Intermediate Unit 23 – Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve and agreement with Montgomery County Intermediate Unit 23 who has partnered with Social Sentinel offering consortium pricing to schools in order to assist them in receiving alerts regarding threats shared publicly on social media. The Consortium membership fee is \$1,000 plus \$1.50 per student. The cost will be approximately \$7,256.50, including the membership fee for the 2018-2019 fiscal year.

XV. YWCA – After School Program – Agreement

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with YWCA Lancaster for the Big and Little Sister and Big and Little Brother Program at Akron Elementary. The cost for the 2018-2019 school year are as follows:

YWCA B & L Sisters	20 sessions for 90 minutes weekly	\$1,200
YWCA B & L Brothers	20 sessions for 90 minutes weekly	<u>\$1,200</u>

Total \$2,400

XVI. Bus Routes and Stops

After review and discussion, the Committee endorsed the Administrative recommendation to approve bus routes and stops for the 2018-2019 school year

Property

I. Change Order -- HS Media Center

After review and discussion, the Committee endorsed the Administrative recommendation to approve the following change orders for the High School Media Center Project:

A. General Contractor

Change Order Number	Contractor	Location	Description	Amount	
1	East Coast	HS Media Center	Additional demolition	\$ 5,441.59	Inc.
2	East Coast	HS Media Center	Change fire-rated doors	\$ 1,075.97	Inc.
3	East Coast	HS Media Center	Change glass from 1/4" clear to 5/6" Keralite fire-rated glazing Remove unforeseen VCT flooring	\$ 8,911.28	Inc.
4	East Coast	HS Media Center	Change of hardware and cost to supply and install new floor expansion joint	\$ 6,454.75	Inc.
5	East Coast	HS Media Center	Provide materials and labor per Revised Reflected Ceiling Plan A-111	\$17,909.87 (Not to exceed)	Inc.
6	East Coast	HS Media Center	Provide materials and labor for work added and change the 3/8" resin panels to 1/2" for the handrail system to meet load requirements	\$17,775.64	Inc.
7	East Coast	HS Media Center	Add a rip of drywall and frame 2 walls	\$ 2,325.46	Inc.
	Total			\$59,894.56	Inc.

B. Electrical Construction

General Contractor

Change Order Number	Contractor	Location	Description	Amount	
1	McCarty	HS Media Center	Light fixtures changed	\$1,110.63	Inc.
Total				\$1,110.63	Inc.

II. Community Action Program of Lancaster County-- Headstart Contract

After review and discussion, the Committee endorsed the Administrative recommendation to approve an agreement with Community Action Program Headstart, Lancaster, PA, to rent one classroom at Akron Elementary School for the period of July 1, 2018-June 30, 2019 as follows:

- A.** Headstart shall pay a monthly rental fee of \$1.00.
- B.** Headstart shall pay a monthly utility fee of \$315.70

The Community Action Program agreed, if during the fiscal year they receive COLA increase in funds, they will contact the District to renegotiate.

DISCUSSION / INFORMATION ITEMS

Budget and Finance

I. Warren County School District – Agreement

The Committee was informed an agreement with Warren County School District for the 2018-2019 school year services would be for an on-line instructional program administered by certified instructional personnel to provide credit and educational opportunities to students through the Cyber Service Program. The cost for a fulltime seat is \$2500 for a yearly full-time seat license (4 or more courses); \$1,250 for a second semester full-time seat license (4or more courses) or, if less than 4

courses are taken \$200 for a half credit course and \$400 for a full credit course. This agreement will be moved to an action item.

II. District Insurance Cost Analysis

The Committee reviewed the District insurance cost for the 2018-2019 fiscal year.

III. Fuel for Buses

The Committee was informed of the different options for the District to purchase fuel for buses and district-owned vehicles. The Committee endorsed the administrative recommendation to approve the 2018-2019 agreement with Weaver Energy. The agreement will be moved to an action item.

IV. Acknowledge Grants from the Dart Foundation

The Music Department received a \$2,000 grant for music supplies. The Introduction to Robotics Project received a \$5,000 grant, and the Science Department received \$4,150.00.

V. Walmart Real Estate Tax Appeal

The Committee was informed of the Walmart Real Estate Tax Appeal hearing. The District solicitor will be attending.

Property

I. Project Updates

- Middle School Door Replacement 99% Completion
- District Signage 100% Completion
- HS Café and Fulton Elementary Sound 100% Completion
- HS Media Center 65% Completion