

Ephrata Area School District

SECTION: OPERATIONS

TITLE: TRANSPORTATION VIDEO/
AUDIO MONITORING

ADOPTED: June 17, 1996

REVISED: June 19, 2017

810.1. Transportation - Video/Audio Monitoring	
<p>1. Purpose</p>	<p>The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors, and others being transported on district-owned, operated, or contracted school buses or school vehicles.</p>
<p>2. Definitions 75 PA C.S.A. 102</p>	<p>School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary, or secondary school students to or from public, private, or parochial schools or events related to such schools or school related activities.</p>
<p>75 PA C.S.A. 102</p>	<p>School vehicle means a motor vehicle, except a motorcycle, designed to carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary, or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group, and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.</p>
<p>3. Authority 18 PA C.S.A. 5704</p>	<p>The Board authorizes the use of video and audio recording on school buses and school vehicles for disciplinary and security purposes.</p>
<p>18 PA C.S.A. 5704</p>	<p>The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.</p>
<p>4. Delegation of Responsibility</p>	<p>The Board directs the Superintendent or designee to ensure that:</p>
<p>18 PA C.S.A. 5704</p>	<p>1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording</p>
<p>18 PA C.S.A. 5704 24 P.S. 510.2</p>	<p>2. This policy is posted on the district's publicly accessible website.</p>

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<p>18 PA C.S.A. 5704</p> <p>5. Guidelines Pol. 113.4, 216</p>	<p>3. Each school year, this policy is included in the student handbook and in any other district publication that sets forth the comprehensive rules, procedures, and standards of conduct.</p> <p>4. In the event that a student receives a Bus Conduct Report and is disciplined, the parent/guardian may request permission to view a tape within ten (10) school working days from the date disciplinary action was administered by the school administrator. Upon receipt of the parental request, a meeting will be arranged by the building principal.</p> <p>In addition, should a building administrator consider it advisable for the parent/guardian to view a tape, the principal may request a viewing be scheduled for the parent/guardian.</p> <p>The district shall comply with the provisions of federal and state laws and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review, and disclosure of student records.</p> <p>References</p> <p>18 PA C.S.A. 5704, 75 PA C.S.A. 102</p> <p>24 P.S.510.2</p> <p>Board Policy 113.4, 216</p>
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