

# EPHRATA AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: CAREER AND TECHNOLOGY  
EDUCATION

ADOPTED: October 25, 2004

REVISED: October 16, 2017

<p>1. Authority 24 P.S. 1806, 1807 22 PA Code 4.31, 12.41, 339.2</p> <p>22 PA Code 4.31 Pol. 103, 103.1, 113, 138</p> <p>24 P.S. 1807, 1841 22 PA Code 4.31, 339.2</p> <p>24 P.S. 1809</p>	<p style="text-align: center;">115. CAREER AND TECHNOLOGY EDUCATION</p> <p>The Board shall provide a program of career and technology education in order to:</p> <ol style="list-style-type: none"> <li>1. Prepare students for employment as skilled workers or technicians in recognized, new, and emerging occupations.</li> <li>2. Prepare students for enrollment in post-secondary education programs.</li> <li>3. Assist students in choosing meaningful career paths.</li> </ol> <p>The Board shall ensure that all students and parents/guardians are informed of the student's rights to participate in career and technical education programs and courses and that students with disabilities enrolled in such programs are entitled to services under state and federal laws and regulations.</p> <p>All students participating in career and technical programs sponsored or supervised by the Board shall be considered regularly enrolled in district schools and shall be subject to Board policies and district administrative regulations and rules.</p> <p>The Board shall support a program of career and technology education which may include:</p> <ol style="list-style-type: none"> <li>1. District students attending the Lancaster County Career &amp; Technology Center for participation in a cooperative program of career development.</li> <li>2. Enrollment of students in a program of career and technical education outside this district, provided that such program is not offered in this district and enrollment has been approved by the parent/guardian of the student.</li> </ol>
--	---

115. CAREER AND TECHNOLOGY EDUCATION - Pg. 2

<p>22 PA Code 11.28</p>	<p>3. A work-study program for the employment qualified students in public agencies and institutions.</p>
<p>24 P.S. 1801 22 PA Code 4.31, 11.28, 339.29</p>	<p>4. A cooperative education program offering students experience in private employment.</p>
<p>24 P.S. 1850.1 22 PA Code 4.31, 12.41, 339.21</p>	<p>Students and parents/guardians shall be informed that admission to career and technical education programs is accessible to regularly enrolled district students, in accordance with established criteria for attendance.</p>
<p>2. Guidelines</p>	<p><u>Child Abuse Prevention Requirements</u></p> <p>Employers who participate in district internship, externship, work study, co-op, or similar programs shall adopt policies and procedures that ensure compliance with the following procedures required by the Child Protective Services Law.</p> <p>Identification of Adult Responsible for Child’s Welfare –</p>
<p>23 PA C.S.A. 6303, 6344</p>	<p>When a district student under the age of eighteen (18) years old participates in an internship, externship, work study, co-op, or similar program with an outside employer, the district and the employer shall, prior to commencing participation, identify an adult(s) who will be the student’s supervisor while the child participates in the program. The identified adult(s) will be the person responsible for the child’s welfare.</p>
<p>23 PA C.S.A. 6303, 6344</p>	<p>The identified adult(s) shall be in the immediate vicinity of the child at regular intervals during the program. Immediate vicinity shall mean an area in which an individual is physically present with a child and can see, hear, direct, and assess the activities of the child.</p>
<p>23 PA C.S.A. 6344</p>	<p>Certifications –</p> <p>Prior to commencement of the program, the identified adult shall submit the following information to the Superintendent or designee:</p> <ol style="list-style-type: none"> <li>1. PA Child Abuse History Clearances – which must be less than one (1) year old.</li> <li>2. PA State Police Criminal History Record Information – which must be less than one (1) year old.</li> <li>3. Federal Criminal History Report – which must be less than one (1) year old.</li> </ol>

115. CAREER AND TECHNOLOGY EDUCATION - Pg. 3

<p>23 PA C.S.A. 6344.3</p>	<p>4. Disclosure Statement – which is a statement swearing or affirming applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.</p>
	<p>The Superintendent or designee shall review the information and determine if information is disclosed that precludes identification of the adult as the supervisor responsible for the child’s welfare.</p>
	<p>Information submitted by an identified adult in accordance with this policy shall be maintained centrally in a manner similar to that for school employees.</p>
	<p>Arrest or Conviction Reporting Requirements –</p>
<p>23 PA C.S.A. 6344.3</p>	<p>An identified adult shall notify the employer, in writing, within seventy-two (72) hours of the occurrence, of an arrest or conviction required to be reported by law.</p>
<p>23 PA C.S.A. 6344.3</p>	<p>An identified adult shall also report to the employer, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</p>
<p>23 PA C.S.A. 6344.3</p>	<p>Failure to accurately report such occurrences may subject the identified adult to disciplinary action up to and including termination of employment and criminal prosecution.</p>
<p>23 PA C.S.A. 6344.3</p>	<p>The employer shall immediately require an identified adult to submit new certifications when there is a reasonable belief that the identified adult was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.</p>
<p>23 PA C.S.A. 6344.3</p>	<p>If the employer receives notice of such occurrences from either the adult or a third party, the employer shall immediately report that information to the Superintendent or designee in writing.</p>
	<p>Child Abuse Reporting –</p>
<p>23 PA C.S.A 6301 Pol 806</p>	<p>Identified adults who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with the Child Protective Services Law.</p>

115. CAREER AND TECHNOLOGY EDUCATION - Pg. 4

References:

School Code – 24 P.S. Sec. 1801, 1806, 1807, 1809, 1841, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 4.31, 11.28, 12.41, 339.2, 339.21, 339.29

23 PA C.S.A. 6303, 6311, 6344, 6344.3

Board Policy – 103, 103.1, 113, 138, 806